

White Iron Chain of Lakes Association
Board of Directors
Kawishiwi Ranger Station
November 14, 2011

Meeting convened at 8:35am

Present: Dolores Delaney, Ken Wichman, Mary Ann Jurgens, Jo Kovach, Rob Erickson, Jim Pinckney, Teresa Sagen

Absent: Charlene Mason, Larry Squillace, Ray Theobald

Guests: Peter Davis, Roger Powell, Derrick Passe

Quorum: yes

1. **Review of Agenda-**

Add general discussion of financial condition and obtaining resources

2. **Approval of Minutes**

- Correction to October 11 minutes: Jim Pinckney volunteered for the website committee.
- **Motion** by Mary Ann Jurgens to approve the minutes with the correction. Dolores Delaney seconded. The motion passed unanimously.

3. **Treasurer's Report (Report sent by email)**

- Clarification requested at the October 11 meeting concerning reserves for Heavy Metals testing: Currently have \$600 in reserve. Dolores D. ask for clarification on whether to send the current reserve to Lake County as she did with other reserve funds. Derrick Passe confirmed that bills for heavy metals testing in 2012 should be sent to Lake County and will be paid from the grant.
- Ken Wichman stated that there is difference of opinion about the continuing status of heavy metals testing. Charlene Mason has stated that the Board previously decided that Heavy Metals testing should continue every five years and continue to set aside yearly reserves. Ken W. does not recall this. Jim P. and Teresa Sagen concurred that the Board intended to set aside reserves each year for every five year heavy metals testing.
- **Action:** Teresa S. will check past minutes for clarification on heavy metals intentions by Board.
- Derrick P. suggested that heavy metals testing might be included in future grants and that USFS and Twin Metals are doing HM testing. There was consensus that we should continue heavy metals testing independent of USFS and Twin Metals.
- **Motion** by Dolores D. that we continue to set aside the \$1200 a year for heavy metals testing. After 2012, these funds will be kept in our reserves. Jim P. seconded. The motion passed unanimously.
- Future budget planning: Lake Co. SW CD will not continue contributions to WICOLA after 2012. **Action:** Letter of request for 2012 will be sent in January 2012.
- **Action:** Dolores D. will send reserves to Lake Co. through 2012 to pay for heavy metals testing.
- **Motion** by Ken W. to accept treasurer's report. Rob Erickson seconded. Unanimously approved.

4. **Oversight Committee Report and Derrick Passe's Report** (Distributed by email prior to the meeting)

- Derrick Passe's report- Meeting with St. Louis Co. is scheduled for November 16 concerning privacy issues with access to records.
- Discussion of #3 on the Oversight report: the need for strategic planning. Board agreed that we start the strategic planning process outside the regularly scheduled meeting. Also suggested that we get input from WICOLA members.
- **Action:** Peter Davis, Mary Ann J., and Teresa S. will meet to develop questions to send to members in January. By the end of January, the Board will meet for strategic planning.

- Discussion of #4 on the Oversight Report: Townships and Recreational Funds. Township money is primarily for recreation. There was discussion about how WICOLA could ask for some of these funds. Suggestion was to have an island and boat landing cleanup on the chain. Ken suggested that we do the activity first and ask for recreational funds later.
- **Action:** Dolores D., Ken W., and Jim P. will come to the annual meeting with a plan for island and boat landing cleanup on the chain.
- Discussion of #6 on the Oversight Report: A series of canoe trips on the four major rivers in the Watershed. Derrick P. will organize groups to collect data needed for the project.

5. **President's Report**

- Membership dues: After a review of bylaws, Jo K. recommended \$25 dues increase and no tiers of membership; tiered membership would need to be addressed and voted upon at the annual meeting as a bylaws change. Charlene M. (via email) stated that the intent of the bylaws committee was that membership categories require a vote by members and a tiered membership is, in effect, a change in categories.
- Discussion: Ken stated that WICOLA's funds are insufficient for meeting commitments: should either increase dues or find other sources of income (e.g. donations from businesses and members, outside grants). Bylaws are interpreted differently. Ken W. thinks current bylaws allow for tiered membership. Jo K. and Charlene M. (via email) interpret that a tiered membership requires a vote by members.
- Dolores thinks that a \$5 increase would provide adequate additional income. Could ask for donations, specifying either WICOLA or KWPP. The upcoming newsletter has membership as \$25 and asks for a donation for WICOLA or KWPP.
- **Motion** by Dolores D. to raise dues to \$25 for 2012. Rob E. seconded the motion. Unanimously approved.
- **Action:** Jo K. will send a copy of Article II to Board members for interpretation and to answer the question: Do the current bylaws allow for a tiered membership? Will discuss at the December meeting.

6. **Procedures for Email Account**

- Discussion of who decides what is sent to members via Gmail and what approval is needed. **Action:** Mary Ann J., Ken W., and Jim P. will present their recommendations at the January Board meeting.
- Discussion of who checks the Gmail account. **Action:** Teresa S. will check the Gmail account weekly and refer messages to appropriate board member (until alternative is determined).
- Discussion of who will keep the Gmail account in synch with the membership database? **Action:** Jim P. will update email addresses as needed. Jim P. noted that Charlene M. has updated emails; addresses should now be in synch with the database.

7. **Newsletter** (All Kawishiwi Watershed residents)

- Need volunteers for folding and stamping. **Action:** Ken W., Jo K., and Dolores D. will prepare mailing. (Jo K. will call Cat Frye to help.) Date to be determined.
- **Action:** Charlene M. will send labels to Jo K. for this newsletter.

8. **Publicity/Website**

- Contract from Roy M. was given to Jo K. for her signature. Up to 10 hours for initial work (no redesign) at \$15 an hour and then approximately 1 work hour per month for maintenance at \$15 an hour.
- Mary Ann J. presented items for consideration for WICOLA website (see handout): 1) event calendar (Derrick P. and Larry S. met and developed a calendar for 2012); 2) web presence; 3) Search feature for site; 4) news blog; 5) e-magazine; 6) moderated forum; 7) volunteer page; 8) budget information; 9) Web analytics. Will add more photographs, Derrick's reports and annual meeting minutes.
- **Action:** Teresa S. will try to locate 2011 annual meeting minutes for website. Will send October approved board minutes and annual meetings minutes, when located, to Mary Ann J. for the website.

9. **Volunteer Hours** Yearly total as of September, 2011: \$32,789.00

10. **Annual Meeting**

- **Action:** Dolores D., Jim P., Peg P., Larry S., and Lisa S. will meet and have proposal for the annual meeting at the December meeting.

Motion to Adjourn by Ken W. Seconded by Dolores D. Motion approved unanimously.

Adjourned at 10:55 a.m.

Next meeting: December 12, 2011, 8:30am at Kawishiwi Ranger Station

Submitted by
Teresa Sagen, Secretary